



OFFICE OF THE CITY CLERK City Hall, 258 Main Street Oneonta, NY 13820-2589 Phone: 607.432.6450 Fax: 607.433.3420 Internet Address: www.oneonta.ny.us/cityclerk E-Mail Address: cityinfo@oneonta.ny.us

## **COMMUNITY GARDENS**

General Information about the Community Gardens:

Plot Location - Historic Swart-Wilcox Park Fee - \$25.00 city residents, \$50.00 non-residents Number of plots - 24 plots Plot size - approximately 20' x 10' Season - Approximately Memorial Day to Halloween Trash receptacles are on site and emptied regularly Running water is available on site

Patrons are responsible for maintaining their plots throughout the season. Gardeners that do not maintain their plots satisfactorily may have their permits revoked.

## Plot Application and Assignment

- 1. City residents may apply for a Community Garden Plot beginning on the first Friday of April.
- 2. Plots will be awarded on a first come first served basis.
- 3. Payment must be submitted at time of application. Acceptable forms of payment are cash, or check or money order payable to City of Oneonta.
- 4. If plots are still available on the fourth Friday of April, the city will begin accepting applications from non-residents.
- 5. Each household is limited to one plot. If plots are available after the second Friday of May the clerk's office may allow exceptions to this policy.
- 6. Gardeners that participated in the program the preceding season have the option to retain their plot number from the previous season.
- 7. Plot numbers for new gardeners and returning gardens not opting to retain plots will be assigned by lottery.
- 8. Once the program is at capacity, prospective gardeners may be placed on a waiting list by submitting an application (no fee taken). If a plot becomes available for any reason the first person on the waiting list will be contacted. They will have three (3) business days to respond before the clerk's office contacts the next person on the list.
- 9. Gardeners that do not satisfactorily clear their plot at the end of the season will not be eligible to return the following year.