

Town of Oneonta - Septic Systems Permit Information

I want to obtain a permit for a septic system or replacement. What do I need to apply for my permit?

These are the items you will need when you submit your permit application.

Check List

- A completed building permit application (no permit application will be accepted unless it is completely filled out).
- Application fee (see schedule on building permit application instructions)No permit application will be reviewed without the necessary fee.
- Proof of NYS Workmen's Compensation / Disability Insurance for **ALL** contractors or an exemption form.++
- An engineered septic system design for a **new or failed system**.
- A copy of percolation test and deep hole observation test results for a **new or failed system**.

Construction cannot begin until your permit is issued. No occupancy may occur until a certificate of occupancy is issued. Fines for violation of these requirements may be assessed.

After I receive my permit what will I need to obtain a certificate of occupancy?

- Your building permit **MUST** be posted so that it is visible from the road.
- All new systems that are engineer designed must be inspected by NYS design professional in addition to this office.
- An "as-built" certification for your septic system from a design professional.
- Your 911 number posted in 4" numbers visible (both directions) from the road.
- All required inspections including a final inspection from this office to determine that all NYS codes are complied with. +

+You are responsible to schedule all inspections when required. Allow adequate time to be placed on the schedule.

++Construction accomplished by homeowners requires an Affidavit of Exemption