

TOWN BOARD
Organizational Meeting Minutes
January 05, 2022

The organizational meeting of the Oneonta Town Board was held on January 05, 2022 with the following members present:

Supervisor: Randal I. Mowers
Council Member: Skylar J. Thompson
Council Member: Patricia Riddell Kent
Council Member: Brett Holleran
Council Member: Kim Fierke
Town Clerk: Ryan F. Pereira

Others present: Steve Kent.

Motion was made by Thompson, seconded by Holleran to make the following Board appointments:

a. Attorney for the Town	Robert Panasci
b. Attorney for the Zoning Board of Appeals	Robert Panasci
c. Clerk for the Planning Board	Wendy Cleveland
d. Clerk for the Zoning Board of Appeals	Laura Sause
e. Chairman of the Planning Board	Joe Camarata
f. Member of Planning Board (term exp. 12/31/28)	Dan Baker
g. Chairman of the Zoning Board of Appeals	Douglas Cannistra
h. Member of the Zoning Board (term exp. 12/31/26)	Allen Black
i. Chairman Board of Assessment and Review	Philip Konstantine
j. Member of BAR (term exp. 9/30/26)	Donna Null
k. Registrar of Vital Statistics	Ryan F. Pereira

Discussion:

Councilwoman Riddell Kent requested that instead of voting for the full slate, she would like to discuss and vote on item Letter H Member of the Zoning Board of Appeals separately. She went on to say the ZBA is an Appellate body requiring training and a full command of the Zoning Code and needs someone who can understand the process. Ken Pym who has served for 4 years is willing to serve again. He is trained, knowledgeable, and an independent thinker and he's done a good job. Riddell Kent said, "I don't know Allen Black?" She suggested the board might want to meet with both men to make a more informed decision.

Supervisor Mowers stated a motion stood for a vote on the block in its entirety.

Councilman Holleran stated to the Board that historically, with regards to appointee selection, has been at the discretion of the Supervisor.

Council Member Fierke suggested exploring a selection process for future Board appointment nominations.

Councilwoman Riddell Kent stated she was voting 'NO', based on (Letter H), Allen Black, for Member of the Zoning Board of Appeals. She would like Ken Pym to be renewed.

For the record, it has been noted that Ken Pym does not currently have email, which has made communication difficult.

A Roll Call vote was done.

VOTE - Ayes 4, Nays 1 (Riddell Kent)

Motion Carried

Motion was made by Riddell Kent, seconded by Holleran to adopt the following resolutions:

- Resolution that the highway superintendent be permitted to spend up to \$1500 monthly without prior town board approval.
- Resolution that the town board meetings be held on the second Wednesday of each month at 7:00pm at the town hall West Oneonta.
- Resolution designating the following banks as official town depositories for town and improvement district funds: Community Bank, Bank of Cooperstown and NYCLASS.
- Resolution, authorizing the following petit cash funds:
 - a. Town Clerk \$100.00
 - b. Highway Superintendent \$ 50.00

c. Court Clerk	\$100.00
d. Sewer & Water Administrator	\$ 50.00
e. Code Office	\$100.00
f. Tax Collector	\$100.00

VOTE - Ayes 5, Nays 0

Motion Carried

Motion was made by Thompson, seconded by Riddell Kent to adopt the following resolutions:

- Resolution setting the mileage reimbursement rate at 56 cents per mile. (No change)
- Resolution designating the Daily Star as the official newspaper of the Town of Oneonta.
- Resolution designating the following as official town holidays:
 - New Year's Day, Martin Luther King Day (observed), Federal Presidential Holiday in February (observed), Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veterans Day Thanksgiving Day and the Friday immediately following Thanksgiving Day and Christmas Day.
 - a. The Highway Department shall observe Good Friday in lieu of Martin Luther King's birthday and individual birthdays of employees in lieu of Veterans Day. Any of the designated holidays/birthdays falling on a Saturday shall be observed on the Friday immediately preceding the Saturday holiday; holidays falling on a Sunday shall be observed on the Monday following the holiday.
- Resolution to authorize Randal I. Mowers to enter into and execute funds, transfers and/or ACH agreements at Community Bank, Bank of Cooperstown and NYCLASS.
- Resolution authorizing Supervisor to submit to the Town Clerk a copy of his/her Annual Report to the State Comptroller and directing the Town Clerk to cause a notice to be published within ten (10) days after receipt of said report in the official newspaper of the Town that a copy of such report is on file and available for inspection in the Town Clerk's office.

VOTE - Ayes 5, Nays 0

Motion Carried

Motion was made by Thompson, seconded by Riddell Kent to adopt the following resolutions:

- Resolution authorizing the payment of utility bills, Town real property tax bills and postage prior to audit pursuant to Town Law section 118(2).
- Resolution adopting the Work Place Violence policy of the Town of Oneonta.
- Resolution adopting the Sexual Harassment Policy of the Town of Oneonta.
- Resolution adopting the Investment Policy of the Town of Oneonta.
- Resolution adopting the Procurement Policy of the Town of Oneonta.
- Resolution, adopting wage and salary schedule (attached) pursuant to 2019 budget.

VOTE - Ayes 5, Nays 0

Motion Carried

Motion was made by Thompson, seconded by Fierke to adopt the following resolutions:

- Resolution, adopting wage and salary schedule (attached) pursuant to 2022 budget.
- Designation of Randal I. Mowers as voting delegate at the 2022 Training School and Annual Meeting of the Association of Towns.

- Resolution to adopt the amended fee schedule for 2022.
- Committee Assignments attached.

Motion was made by Riddell Kent, seconded by Holleran to adopt the following resolutions:

- Acknowledgment that Town Board members conducted the annual audit of the town departments' dockets, ledgers and books, pursuant to Section 62(1) of Town Law, January 3rd - 5th, 2022

VOTE - Ayes 5, Nays 0

Motion Carried

Adjournment

Motion was made by Riddell Kent, seconded by Holleran to adjourn.

Meeting adjourned

Respectfully submitted,

Ryan F. Pereira
Town Clerk