

**Town of Oneonta  
Park, Facilities & Technology Committee  
Request for a Proposal**

**August 15, 2017**

This Request for Proposal by the Town of Oneonta herein referred to as the "Town", acting by and through the Town Supervisor, is being made this 15<sup>th</sup> day of August, 2017.

The Town requests proposals from qualified individuals or firms (Proposer) to remove the existing shingles, repair or replace the existing roof bed and replace the roof with architectural shingles that have a lifetime warranty or Standing seam galvalume roof.

**Article 1. Work To Be Done.**

The contractor shall (a) furnish all materials, appliances, tools and labor of every kind required; to remove, dispose of and replace the existing roof located at Oneonta Town Hall, 3966 St Hwy 23, West Oneonta NY 13861

The minimum scope of work is as follows:

**Set up,**

- Protect all windows, doors, side of building and landscaping from damage during said work
- Create proper works zones and traffic control where necessary

**Roof,**

- Tear off all existing shingles, drip edges, flashing and roof felt and load into dumpster (dumpster is to be provided by contractor and removed from site with 48hrs of job completion)
- Remove and dispose any damaged plywood sheathing
- Replace any damaged plywood sheathing with ½" CDX plywood graded Exterior
- Re-nail existing roof decking
- Pick up all nails of construction area – Clean-up of Township building parking lots and sidewalks of roofing material including but not limited to shingles, roofing felt, plywood, and nails, shall be continuous throughout the length of the project to ensure that the public can safely access the building.
- Install ice and water shield at all eaves, valleys and gutter lines per shingle manufacturer's specifications.

The Town wishes to compare the pricing and estimated life of the following roofing options:

**OPTION #1**

- Install Certainteed Diamond Deck underlayment ( or equivalent underlayment) on any surface of the roof that shingles will come into contact with the wood decking

- Install 2" steel drip edge – town to select color
- Install shingle starter per shingle manufacturer specifications
- Install 300lb Certainteed Landmark Premium Shingle or equivalent shingle - (shingle specifications must be provided to prove equivalence) -color to be selected by town
- Install new vinyl cap over ridge vent
- Cut or weave all valleys per shingle manufacturer specifications.

## **OPTION #2**

Install Drexel DMC175S, 22ga Galvalume or equivalent (specifications must be provided to prove equivalence), metal roofing according to manufactures requirements. Also install all caps drip edge as necessary.

- Clean up all construction debris and load into dumpster (cost of disposal materials in the dumpster shall be included in the price)
- All workers must have harnesses and tie offs (and other necessary safety precautions where needed.)

## **Article 2. Examination of Site.**

The contractor agrees that before making his proposal he carefully examined the site of the proposed work as well as the surrounding territory and is fully informed of all of the conditions affecting the work to be done and the labor and materials to be furnished for the completion of this proposal, and that his information was secured by personal investigation and research and not from estimates or records of the Town, and that the contractor will make no claim against the Town by reason of estimates, tests or representations of any officer or agent of the Town.

## **Article 3. Date of Start and Completion.**

The Contractor further agrees that the Proposer will begin work herein embraced within 30 days of the date of contract, unless the consent of the Town is given to begin at a later date, and that Proposer will prosecute the same so that it shall be entirely completed and performed within 60 days of date of contract. Any extension of the completion date or any other deviation from this agreement must be approved by the Town. The completion date is time of the essence and any delays will be subject to liquidated damages in the amount of \$500.00 per day.

## **Article 4. Alterations and Omissions**

The Town reserves the right, at any time during the progress of the work, to alter the plans or omit any portion of the work it may deem reasonably necessary for the public interest; making allowances for the additions and deductions at the process named in the proposal, for the work without constituting grounds for any claim by the contractor

for allowance for damage or for loss of anticipated profits, or for any variations between the approximate quantities and the quantities of the work as done.

#### **Article 5. Prevailing Wage Law**

This project is being funded by public monies. All workers employed by the Contractor shall be compensated subject to the Prevailing Wage Law. It is the responsibility of the Contractor to secure the prevailing wage schedule from the New York State Department of Labor.

#### **Article 6. Insurance Coverage**

All workers employed by the Contractor shall be covered by Workers' Compensation Insurance. The Contractor shall also provide evidence of coverage by a general liability policy in the amount of \$1,000,000 for each incident and \$2,000,000 in the aggregate.

#### **Article 7. Lead Certification**

The Contractor will be responsible for any Lead Certification required for the Project.

#### **Article 8. Proposals**

The Proposal shall include, at a minimum:

- i. Proof of examination of the site of the proposed work and a detailed list of all work to be completed.
- ii. Proof of insurance (Workers' Compensation & Liability)
- iii. A minimum of 3 commercial references

The Town will make its determination as to which proposal, or any proposals, to accept, modify, or reject based on its own determination as to what is in the best interest of the Town.

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Proposals for this scope of work will be reviewed with the intent to award at the September 13, 2017 Town Board meeting. No proposal shall be accepted after 5:00 pm, September 11, 2017.

Deliver RFP to:     Oneonta Town Clerk  
                             Oneonta Town Hall,  
                             3966 St Hwy 23  
                             West Oneonta NY 13861