

Town of Oneonta Fire District
Meeting Minutes – Regular Meeting
December 13, 2017

Attendance: Present: Johna Peachin, Ron Peters, Fernando Volpe

Members of the Public: Steve Kent, Trish Riddell Kent (Town Board), Alan Rubin, Michelle Catan, Virginia Lee

Ms. Peachin called the regular meeting to order at 6:00 PM.

Minutes: Mr. Volpe made a motion to accept the October 30, 2017 minutes. Mr. Peters seconded the motion. Passed 3-0.

Treasurers Report (Attachment 1): The Treasurer reported on the October and November financial transactions. Mr. Volpe made a motion to accept the Treasurers Report. Ms. Peachin seconded the motion. Passed 3-0.

The following bills were presented for approval:

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| The Daily Star – Legal Notices for the Election and Budget Public Hearing | \$ 80.60 |
| Elm Park Church – Donation for the use of the building – 6 months at \$50/month | \$300.00 |

The pay rate of \$10.00 per hour for election workers was approved at the meeting on October 10, 2017. The following election workers were paid for 3.75 hours for the election on 12/12/2017.

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| Janice Ackley, Marilyn Rosas, and Anne Warren | \$37.50 each |
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Mr. Peters requested reimbursement for \$85.00 for on-line fire commissioner training. He presented the receipt and a certificate of completion.

Mr. Volpe made a motion to approve the payments presented. Mr. Peters seconded the motion. Passed 3-0.

Audit: The 2016 financial records were audited in August. Mr. Peters made a motion to sign off on the management letter submitted by the auditors. Mr. Volpe seconded the motion. Passed 3-0.

There was a significant finding by the auditor. Internal control procedures have not been used to review the bank statements and bank reconciliation each month. The commissioners reviewed the 2017 monthly bank statements and signed off on the canceled checks. Mr. Peters made a motion to recommend that internal control procedures be implemented. Mr. Volpe seconded the motion. Passed 3-0.

Election Report: Ms Peachin read the results of the election. Mr. Rubin received 82 votes for the two-year term. Karyl Sage, Arlene Nealis, Eugene Molinari and Virginia Lee each received one write-in vote. Michelle Catan received 83 votes for the five-year term. Russell Grant received three write-in votes. Ms. Peachin congratulated Ms. Catan and Mr. Rubin.

Organizational Meeting: Mr. Peters made a motion to hold the organizational meeting on January 9, 2018 at 6:00 followed by the regular monthly meeting. The meeting will be held at Elm Park Church. Mr. Volpe seconded the motion. Passed 3-0. Ms. Peachin stated that the regular monthly meetings may be changed due to the statutory dates (election, budget hearing, budget submission to the Town, etc.)

FOIL Request: Mr. Peters reported that no documents were received on the legal review. Mr. Merzig, City Attorney, said those documents are legal research and not subject to FOIL requests. Legal opinions regarding billing for ambulance and paying for ambulance services in the contract may not be forthcoming right away.

Contract Negotiations: Ms. Peachin made contact with the City regarding re-opening the negotiations and separating fire and ambulance costs.

Mr. Volpe made a motion to adjourn. Mr. Peters seconded the motion. Approved 3-0.

The meeting was adjourned at 6:27 PM.

Respectively submitted,

Erica N. LaBuz
Secretary