

# TOWN OF ONEONTA

Wednesday, January 13th, 2021  
7:00PM  
Via Zoom due to COVID

## Organizational Agenda 2021

Call to Order

Roll Call

Pledge of Allegiance

Board Appointments

- |    |  |                    |
|----|--|--------------------|
| 1) | a. Attorney for the town                           | Robert Panasci     |
|    | b. Attorney for the Zoning Board of Appeals        | Robert Panasci     |
|    | c. Clerk for the planning board                    | Wendy Cleveland    |
|    | d. Clerk for the zoning board of appeals           | Laura Sause        |
|    | e. Chairman of the Planning Board                  | Joe Camarata       |
|    | f. Member of Planning Board (term exp. 12/31/27)   | Breck Tarbell      |
|    | g. Chairman of the Zoning Board of Appeals         | Douglas Cannistra  |
|    | h. Member of the zoning board (term exp. 12/31/25) | David Prouty       |
|    | i. Chairman Board of Assessment and Review         | Philip Konstantine |
|    | j. Member of BAR (term exp. 9/30/25)               | Philip Konstantine |
|    | k. Registrar of Vital Statistics                   | Sara Robinson      |

2) Resolution that the highway superintendent be permitted to spend up to \$1500 monthly without prior town board approval.

3) Resolution that the town board meetings be held on the second Wednesday of each month at 7:00pm at the town hall West Oneonta.

4) Resolution designating the following banks as official town depositories for town and improvement district funds: Community Bank, Bank of Cooperstown and NYCLASS.

5) Resolution, authorizing the following petit cash funds:

a. Town Clerk	\$100.00
b. Highway Superintendent	\$ 50.00
c. Court Clerk	\$100.00
d. Sewer & Water Administrator	\$ 50.00
e. Code Office	\$100.00
f. Tax Collector	\$100.00

6) Resolution setting the mileage reimbursement rate at 56 cents per mile.

7) Resolution designating the Daily Star as the official newspaper of the Town of Oneonta.

8) Resolution designating the following as official town holidays:

New Years Day, Martin Luther King Day (observed), federal presidential Holiday in February (observed), Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day Thanksgiving Day and the Friday immediately following Thanksgiving Day and Christmas Day.

- a. The Highway Department shall observe Good Friday in lieu of Martin Luther King's birthday and individual birthdays of employees in lieu of Veterans Day. Any of the designated holidays/birthdays falling on a Saturday shall be observed on the Friday immediately preceding the Saturday holiday: holidays falling on a Sunday shall be observed on the Monday following the holiday.

9) Resolution to authorize Robert T Wood to enter into and execute funds, transfers and/or ACH agreements at Community Bank, Bank of Cooperstown and NYCLASS.

10) Resolution authorizing Supervisor to submit to the Town Clerk a copy of his/her Annual Report to the State Comptroller and directing the Town Clerk to cause a notice to be published within ten (10) days after receipt of said report in the official

newspaper of the Town that a copy of such report is on file and available for inspection in the Town Clerk's office.

- 11) Resolution authorizing the payment of utility bills, Town real property tax bills and postage prior to audit pursuant to Town Law section 118(2).
- 12) Resolution adopting the Work Place Violence policy of the Town of Oneonta.
- 13) Resolution adopting the Sexual Harassment Policy of the Town of Oneonta.
- 14) Resolution adopting the Investment Policy of the Town of Oneonta.
- 15) Resolution adopting the Procurement Policy of the Town of Oneonta.
- 16) Resolution, adopting wage and salary schedule (attached) pursuant to 2021 budget.
- 17) Designation of Robert Wood as voting delegate at the 2021 Training School and Annual Meeting of the Association of Towns.
- 18) Resolution to adopt the amended fee schedule for 2021.
- 19) Committee Assignments attached.
- 20) Acknowledgment that Town Board members conducted the annual audit of the town departments' dockets, ledgers and books, pursuant to Section 62(1) of Town Law on January 11th, 2021.