



**TOWN OF ONEONTA
CODE ENFORCEMENT OFFICE**

3966 NY-23, P.O. BOX A

WEST ONEONTA, NEW YORK 13861

(607) 432-8606 Tel

(607) 432-3135 Fax

www.townofoneonta.org

APPLICATION FOR PUBLIC ACCESS TO RECORDS

Date: _____

To: Ryan F. Pereira, Records Access Officer

I wish to inspect the following record(s): (Identify records you are interested in as clearly and specifically as possible.)

You may inspect documents first and then ask for copies of the ones you actually want.

(Cost .25 per 8.5x11 & \$5.00 per 24x36)

Number of copies requested: _____

Signature: _____

Printed Name: _____

Address: _____

City/State/Zip Code: _____

Daytime Phone: _____ E-mail Address: _____

FOR AGENCY USE ONLY

APPROVED

Date: _____

Photocopies: Number []

Charge \$ _____

DENIED (for the reason(s) checked below):

- Exempted by statute other than Freedom of Information
- Unwarranted invasion of personal privacy
- Would impair contract awards or collective bargaining agreements
- Trade secret; confidential commercial information
- Law enforcement records
- Would endanger the life or safety of any person
- Interagency or intra-agency materials
- Record is not maintained by this agency
- Records of which this agency is legal custodian cannot be found
- Other (specify)

Any person denied access to records may appeal the denial within 30 days of the denial.

Such appeals should be addressed to Randal I. Mowers, Town Supervisor, PO Box A, West Oneonta, NY 13861.