

**Application for Consumption of Alcoholic Beverages in Fortin Park**  
*Town of Oneonta: Town Hall PO Box A West Oneonta*

**\*Alcoholic Beverages are not allowed in Fortin Park  
except by special permit issued by the Town of Oneonta\***

The following town form must be completed and submitted to the Town of Oneonta Recreation Committee via the Clerk's Office for consideration by the Town Board at its regularly scheduled meeting held on the second Wednesday of each month at 7:30 P.M. Your attendance is NOT required, questions regarding your event will be asked prior to the meeting. Please completely answer all questions to the best of your ability.

Name: \_\_\_\_\_

Responsible person to oversee event: \_\_\_\_\_

Address: \_\_\_\_\_

Pavilion Area Requested: \_\_\_\_\_

Beginning Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Number of Persons attending: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Purpose of Event: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Sponsoring Organization: \_\_\_\_\_

Criteria for Invitation: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Amount and type of alcohol to be available:

\_\_\_\_\_

**Please check and attach the following:**

\_\_\_\_\_ Certificate of insurance                      \_\_\_\_\_ Form and fee for use of pavilion-if applicable  
\_\_\_\_\_ Signed release/waiver of liability                      \_\_\_\_\_ Indemnification forms from all contractors and organizations

Applicant Certification: I am the person who will be responsible for the conduct of the people in attendance at the activity. I understand that this authorization terminates with the closing of the park at dusk. I further understand that consumption of alcoholic beverages must be consumed only in the immediate area of the activity and the open containers with alcoholic beverages in any other area of the park is strictly prohibited and in violation of the Code of the Town of Oneonta.

It is also understood that I will ensure that the immediate area of the activity will be cleaned and picked up, with all trash and refuse (e.g., empty bottles, cans, papers, etc.) taken away, as Fortin Park is a “carry-in/carry-out park”.

I understand that the town constables will patrol the park during this event and may ask those not adhering to guidelines or displaying improper conduct to leave the park.

I will display my permit during the event.

NOTE: Meals should be finished at approximately 6 P.M. in order that all clean-up work is completed by the time the park closes at dusk.

I understand failure to comply may result in forfeit of security deposit, prompt revocation of the permit, and or result in prosecution.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Organization- if applicable

*Do not write below this line*

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**SPECIAL CONDITIONS:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**On file with Town Clerk:**

- \_\_\_\_\_ Certificate of insurance (Town of Oneonta as additional insured)
- \_\_\_\_\_ Form and fee for use of pavilion-if applicable
- \_\_\_\_\_ Signed release/waiver of liability
- \_\_\_\_\_ Indemnification forms from all contractors and organizations

**APPROVAL:**

*The applicant has been approved to use alcohol as specified, subject to the Town's rules, special conditions, if any, and local ordinances. The town reserves the right to revoke the permit for failure to comply.*

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Date

*c.c. Town Board, Town Constables*

- \_\_\_\_\_ Copy to applicant after approval
- \_\_\_\_\_ Copy of Fortin Park rules and regulations to applicant

**POST EVENT COMMITTEE NOTES:** \_\_\_\_\_