

**Town of Oneonta Planning Board  
Board Meeting  
Monday, February 17, 2025 at 7pm**

**Present:** Dan Baker; Breck Tarbell; Jenny Koehn; Carla Balnis; Rob Lishansky; Reggie McGuinness (Chairman)  
**Absent:** Edward Dower  
**Others Present:** Cassandra Darmody; Melissa Jervis

The meeting was called to order at 7:00 PM.

**Public Hearings:** none

**New Applications:**

**PB000691 Verizon Wireless/Pyramid Network Services, LLC TMP#299.00-1-4.01; 101 Browne ST**  
Special Use Permit Application for Cell Tower Modification Waiver

Cassandra Darmody, Project Manager from Pyramid Network Services, LLC appeared before the board as authorized representative for the Verizon Wireless Special Use Permit Application administrative waiver request for a cell tower modification to upgrade equipment. The modification consists of removing 3 antennas, six-1-5/8" coax cables and installing 3 antennas. The existing 9 antennas, 6 RRH, 1 OVP and 1-2.02" hybrid cable will remain. The compound and the height of the tower shall remain the same. The structural analysis was provided for the 140' tower. The Verizon antenna array, existing and proposed work is located at 136'.

**Motion** made by Breck Tarbell and seconded by Rob Lishansky that the Special Use Permit Application for administrative waiver will not have a negative impact on the environment.

**Motion** made by Jenny Koehn and seconded by Dan Baker to grant an administrative waiver of the Special Use Permit requirements set forth in the Town Code to allow Verizon Wireless to complete the modifications set forth in its January 29, 2025 application.

**VOTING:** Unanimous. **MOTION CARRIES**

**PB000692 David Dopf/Melissa Jervis TMP#308.00-2-21.00; 321 Pony Farm Rd**  
Special Use Permit Application for short term rental

Melissa Jervis appeared as authorized representative for owner David J Dopf, for the Special Use Permit Application for the short term rental of her 3 bedroom single family residence rental. The required fire maintenance inspection has been completed and passed. Ms. Jervis owns/operates several short term rental properties and will be managing this property for the owner.

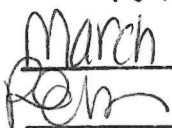
**Motion** made by Jenny Koehn and seconded by Rob Lishansky to set a public hearing for March 17, 2025 at or about 7:05 PM.

**VOTING:** Unanimous. **MOTION CARRIES**

**Continuing Business:** none

**Discussions:** none

**APPROVED**  
BY THE PLANNING BOARD  
TOWN OF ONEONTA

March 3, 2025  
  
\_\_\_\_\_  
CHAIRMAN

**Town of Oneonta Planning Board  
Board Meeting  
Monday, February 17, 2025 at 7pm**

**Minutes:**

Minutes were reviewed by the board from January 20, 2025 board meeting.

**Motion** made by Rob Lishansky and seconded by Carla Balnis to approve the minutes.

**ALL IN FAVOR            MOTION PASSED**

**Adjournment:**

**Motion** made by Jenny Koehn and seconded by Breck Tarbell to adjourn at 7:09 PM, with the next scheduled meeting March 3, 2025.

**ALL IN FAVOR            MOTION PASSED**

Respectfully Submitted, per Jenny Koehn's notes (Thank you Jenny)

Wendy Cleaveland  
Planning Board Clerk

**APPROVED**  
BY THE PLANNING BOARD  
TOWN OF ONEONTA  
March 3, 2025  
Rob  
CHAIRMAN